



PARKDALE COMMUNITY ASSOCIATION (PCA)

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PCA FACILITIES RENTAL: INFORMATION & RENTAL CONTRACT ESTIMATE

(Updated March 06/2012)

RENTEE NAME:		DATE	
Phone No.:		Cell No.:	
Email:		Fax:	
Address:			
Type of Function		Date(s)/Times Required)	No. of Guests
TIME BLOCKS (Minimum rental period/cost, i.e., no partial blocks fees allowed)		REQUIRE? Y=Yes	RENT FEES
RENTAL COST ESTIMATE			
Weekday Time Blocks			
Mon; Tue; Wed; and/or Thu (Strike out days not wanted)			
Morning (8 am to 12 noon)			\$225
Afternoon (1 pm to 5 pm)			\$225
Evening (6 pm to 11:30 pm*)			\$225
All day (8:00 am to 1:00 am*)			\$450
* Extra late charges of \$60 per hour apply beyond these closing hours			
Weekend Time Blocks:			
Fri; Sat; and/or Sun (Strike out days not wanted)			
Morning (8 am to 12 noon)			\$250
Afternoon (1 pm to 5 pm)			\$250
Evening (6 pm to 1 am *)			\$450
All Day (8 am to 1 am*)			\$650
* Extra late charges of \$60 per hour apply beyond these rental hours			
EXTRA SERVICES			
Kitchen Use: -For Storage Only			\$75
-Full Use of Kitchen			\$175
-Clean Up of Dishes/Utensils by PCA			\$150
PCA to Set Up - (Tables and Chairs, etc)			\$75
PCA to Take Down (Tables and Chairs, etc)			\$75
PCA to Open and/or Lock Up (Fee also charged if PCA responds to alarm)			\$100
Sound Equipment (per use)			\$80
Bouncy Castle (Children's Party)			\$25
Mirror Ball			\$25
Elevator			\$20
Security Guard (Mandatory requirement if alcohol is being served)			\$27.50/hr
Cleaning Fee (If Renteer hires PCA to clean)			\$200
Other Requests/Requirements (Please specify)			
SUB-TOTAL ESTIMATED FEES FOR RENTAL (CONTRACT)			\$ XXX
RESERVATION DEPOSIT (Required to Secure Booking)			\$200
Cleaning Fee/Damage Deposit (Refundable if Facility is left undamaged, and cleaned to satisfaction of PCA)			\$200
Additional Damage Deposit for Rentals if alcohol is served			\$500
TOTAL INCLUDING ALL DEPOSITS			\$XXX
Refund Policy: Should the Renteer cancel their contract within 30 days or less of any booked use, the Renteer will forfeit their reservation deposit.			
Are you serving Alcohol? (Renter is responsible for obtaining Liquor Permit, supplying of alcohol, bartenders/custodians, and complying with Alberta Liquor laws)		Yes ◇	No ◇

Note: This Rental Estimate is provided for information and evaluation purposes only, if/when it is issued separately for a signed PCA Rental Contract between the PCA (Renter) and Renteer.