



It's time to renew your Residential Parking Permits

This is a reminder that **Residential Parking Zone MRT** permits **expire October 31, 2013**. You may obtain your year 2013/2014 permits beginning **September 1, 2013** from the Calgary Parking Authority.

How to Renew Your Residential Parking Permits

Your permits may be renewed in one of the following ways:

1. **In person** at the CPA office
 - 620-9 Avenue SW
 - Business hours: 8:00 am – 4:15 pm Monday to Friday (closed statutory holidays)
2. **By email** to cparpp@calgaryparking.com (Please scan and save your documents as pdf files.)
3. **By fax** to 403-537-7001*
4. **By mail**** to
Calgary Parking Authority
620-9 Avenue SW
Calgary, AB T2P 1L5

*If faxing your information, please include your daytime phone number on your fax so we can verify your information, if required.

**Be sure to allow enough time for mailing.

To apply, you will need to provide the following documents:

- Current proof of address (such as a current telephone or utility bill)
- A copy of your valid Alberta vehicle registration for each vehicle requiring a permit. Your registration(s) must show the correct address within the residential parking zone where the permit is required.

Please note: It is your responsibility to renew your permits in a timely manner in order to avoid receiving a parking ticket.

Important Changes to Residential Parking Permits

Effective November 1, 2011, dwellings requiring more than 2 vehicle permits will be required to pay \$50 plus GST (\$52.50) for the third and subsequent permits issued.* Payment by cash, credit card, debit card or cheque payable to the Calgary Parking Authority will be accepted. Debit payments can be processed at our office location only. Please do not mail cash.

If you have mailed, faxed or emailed your documents to us and wish to make payment for additional permits by credit card, please include a daytime phone number so that we may contact you for your credit card information. Please do not include your credit card information in your correspondence.

If you move or sell your vehicle before your vehicle permit(s) expire, you are required to return your vehicle permit(s) to the Calgary Parking Authority.

These changes are the result of a revision to the Calgary Traffic Bylaw 26M96 under section 20 (3)(a)

The Calgary Parking Authority is authorized to issue the following permits per dwelling unit:

- (i) TWO (2) vehicle specific permits at no cost, and
- (ii) Additional vehicle specific permits upon payment of an annual fee of \$50.00 plus GST per sticker.

Visitor Permits

Only 2 visitor permits are issued to qualifying addresses once during the permit year. If your residence qualifies, current proof of address, such as a recent utility bill, must be provided. Permits will be issued provided that they have not already been issued for the current permit year. Visitor permits must remain at the address if you move.

*Note: The \$50 charge does not apply to visitor permits.

For more information, please check our website at www.calgaryparking.com/web/guest/residentialparking/faq