

Hall Rental Overview

Upper Hall (Capacity 240): Hourly Rate \$80.00 + GST Damage Deposit \$750.00

Weddings and Anniversaries Day Rate (Friday or Saturday) \$550.00+ GST

From Friday noon to the end of the event on Saturday Night \$650.00 + GST

Lower Hall (Capacity 100): Hourly Rate \$30.00 + GST Damage Deposit \$400.00

(Classroom Style) +\$20.00 for use of LH Kitchen

Day Rate \$300.00 + GST

Meeting Room 1 (Capacity 50) Hourly Rate \$30.00 + GST Damage Deposit \$400.00

(Classroom Style) +\$20.00 for use of LH Kitchen

Day Rate \$300.00 + GST

Meeting Room 2 (Capacity 25): Hourly Rate \$25.00 + GST Damage Deposit \$400.00

(Classroom Style) +\$20.00 for use of LH Kitchen

Day Rate \$250.00 + GST

Upper Hall

Charges:

- \$600.00 + GST (if hall rental from Friday noon to end of Saturday evening).
- \$750.00 refundable damage deposit.
- \$250.00 cash for cleaning (includes putting tables and chairs away) OR \$130.00 if renter puts tables and chairs away.
- Braeside Community Association bartender @ \$15.00 per hour (additional bartenders and/or security may be required at the discretion of the Braeside Community Association).

Hall Capacity:

240 seated for dining.

Damage Deposit:

To be received one day prior to function (upon release of the keys to the hall).

Cleaning Fee:

\$250.00 (includes putting tables and chairs away) OR **\$130.00** (if renter puts tables and chairs away) in cash, required one day prior to the function (or upon release of the keys). Community

cleaners will clean and put away all tables and chairs as required, sweep and mop floors and stairs, and clean the bathrooms. The caterer is required to leave the kitchen clean.

Bartenders:

Renter is required to hire the Braeside Community Association bartenders for function. Bartenders charge **\$15.00** per hour. One bartender is required for up to 100 guests, above that number two bartenders are required. Bartender(s) will arrive ½ hour prior to guests and will be the last to leave at end of evening. Bartender(s) are paid from the time they arrive until the time they leave. The renter is responsible for paying the bartender(s) in cash at end of event. The renter keys are to be turned over to the bartender(s) at end of function. The bartender is responsible for making sure building is vacated and securely locked before leaving.

Liquor Permit:

A liquor permit is required. A Braeside Community Centre representative must be shown a copy of the liquor licence prior to event and before the keys to the facility are released. The original must be posted in clear view during function.

Other:

The Braeside Community Centre supplies tables and chairs. The renter must provide all other supplies (including all materials required for the bar). The renter is responsible for the set up and removal of all decorations, garbage and bottles at the end of the event.

Keys:

The keys are released to the renter usually one day prior to the function.